

APPLICATION FOR ENROLMENT

1. Lodgment of this enrolment form **DOES NOT** assure enrolment. This will depend on the outcome of an interview and availability of places in the College. The decision to enrol your child will be made by the College Board and that decision is final. You will be notified in writing of the decision.
2. **A non-refundable application fee of \$25 must accompany each application. Maximum family rate \$50.**
3. If you are not a Member of the above Church **please supply references from the Minister or an Elder of the church attended by the family, and one other person.**
4. **Please also attach:**
 - a. Copy of extract of child's birth certificate
 - b. Recent School reports
 - c. Immunisation History Statement from the Australian Childhood Immunisation Register
5. Send to the above address.
6. You will be informed of date and time of an interview with the Principal.

Please Note: FAILURE TO ENCLOSE THE ABOVE ITEMS WILL RESULT IN DELAY IN PROCESSING THIS APPLICATION

DETAILS OF STUDENT (please print)

Surname Christian Names

Address Postcode

Date of Birth/...../..... Male / Female Present School

Does the Student have any siblings at BCC? NO YES – If so, what are their names.....

Is the student an Australian Citizen? YES NO – If not, what is there Visa Category?.....

Is the student Aboriginal or Torres Strait Islander? NO YES – if so, which?.....

Enrolment Application for Term 1 2 3 4 (please circle) Year of Entry 20

Grade at Entry K 1 2 3 4 5 6 7 8 9 10 11 12 (please circle) NESAs No. if entering Years 10,11,12

Significant Medical History (serious illnesses, disabilities):

DETAILS OF FAMILY (please print)

Father: Full Name: Living with child: Yes / No (please circle)

Address if different to above: Married / Widowed / Divorced / Separated/DeFacto

Phone: (h) (m) Church:.....

Occupation: Church Leader/Pastor:.....

Employer: (ph)..... Church member: Yes/No

Email:..... Denomination:

Mother: Full Name: Living with child: Yes / No (please circle)

Address (if different to above)..... Married / Widowed / Divorced / Separated/DeFacto

Phone: (h) (m) Church

Occupation: Church Leader/Pastor.....

Employer: (ph) Church member: Yes / No

Email:..... Denomination:

Brothers:

Christian Names	Date of Birth
.....
.....

Sisters:

Christian Names	Date of Birth
.....
.....

Do you agree for your child to be photographed at the College?

- For private collection / display: YES NO
- For publicity and promotion of Prep or for inclusion in information booklet: YES NO

Additional contact person for emergencies: Mobile:.....

Relationship to student:

Conditions of Enrolment

Enrolment at the College is subject to the following terms and conditions:

1. The parents agree to allow the child to share fully in the life and programme of the College, including Devotions, Chapel, Rise Up and Biblical Studies lessons.
2. The parents will support the aims of the College and order their own lives and home so that the child will be given every opportunity to grow up in Christ.
3. The parents undertake to provide the child with all necessary textbooks and other equipment of a personal nature that may be required to enable the child to benefit from the education offered.
4. The parents undertake to provide the child with all electronic equipment designated by the College, including Chromebooks, laptops and other I.T. devices. The parents will also provide Internet access outside of school so that the child can access learning resources, complete homework and submit assessment tasks.
5. The parents undertake to provide the child with the correct uniform approved by the College and to ensure that the child is always sent to school neatly and modestly dressed in the required uniform.
6. The parent must not use social media to denigrate the College, staff, students or other members of the College community.
7. The parents accept and support all policies and procedures of the College and its authority and right to employ such discipline procedures as it deems wise and expedient, (including after school detentions and suspensions), in accordance with College policies.
8. The parents undertake to pay all fees charged by the College in a timely manner, and in particular that fees are kept 2 weeks in advance at all times, except where other arrangements have been agreed upon by the Finance Committee.
9. The parents agree that if fees are not maintained according to these conditions, and an agency is employed to collect the outstanding debt, any fees incurred in the collection process will be paid by the parents.
10. The parents will give at least one term's notice of termination of enrolment in writing to the Principal, and failure to do so will render them liable for one term's fees.
11. That in the absence of written notice of termination of enrolment, and a consecutive period of unexplained absence of 6 weeks, the enrolment may be considered terminated, the relevant government bodies informed, and a term's fees charged.
12. That the College may suspend or terminate enrolment at its discretion for failure to comply with these conditions or other serious breaches of the College's rules and regulations.
13. That a Fee Deposit of \$500 per child or \$1000 per family, shall be paid on acceptance of a position at the College. This shall be refunded in full at the completion of schooling provided that all outstanding liabilities have been met by the parents. Students will not be permitted to commence schooling until the fee deposit has been paid in full.

I / We accept the conditions of enrolment as set out above and hereby apply to have
enrolled in the College.

Signed:
Father Mother Date

FOR OFFICE USE ONLY

Date received: _____

Confession of Faith received:

References received: Church Other

Application Fee received:

Appointment with Principal: Date / / Time am/pm

Interview decision: _____

Fee Deposit (Holding Dep) received:

Copy of Birth Certificate:

MCEETYA Survey Info Received:

Immunisation Records received:

Acknowledgment sent:

Parents advised of decision:

Date of Acceptance: / /