



# General Staff Application Form



# Introduction

## Privacy Statement

The information you provide in this application will be used only for processing your application and, if successful, for administering your employment. Note that if your application is not successful then your paperwork will be retained on our files for a period of 12 months unless you request otherwise.

## Introduction

We are privileged to journey alongside local families in providing a dynamic, transforming, Christ-centred education, one that deeply values child safety. As active, committed Christians, the College's staff are focused on accomplishing this purpose by working as a professionally, engaged and relational team.

If you are also excited by the opportunity to engage with a staff community seeking to nurture and train young people to grow up into Christ and follow the College's Codes of Conduct and child safe policies, then please complete this application form. Your application will only be considered if it includes all of the following attachments:

- Application Form (this document)
- Curriculum Vitae
- Copy of Education Certificates and other relevant qualifications

**Position applying for**

**Date of application**

# Next Steps

## Step 1

Download and read the Job Description

## Step 2

Download and complete the application form (this document)

## Step 3

Send completed application form, CV, Copy of education certificates and other relevant qualifications to **[recruitment@bcc.nsw.edu.au](mailto:recruitment@bcc.nsw.edu.au)**

A shortlist of candidates will be contacted via phone within 1 week of applications closing to arrange an interview with the College Principal and panel members.

Applicants who do not make the shortlist will be notified via email.

# Personal Information

Title

Given names

Preferred name

Last name

Address

State

Postcode

Contact number

Email

# Child Safety

Have you ever been arrested or convicted for any criminal act?

Yes

No

If yes, please explain

Under s8, s9 of the Child Protection (Working with Children) Act 2012 it is an offence to apply for this position if you have ever been convicted of a serious sex offence. As required by the Commission for Children and Young People Act 1998 the preferred applicant will be screened by the Commission for Children and Young People to check for any relevant criminal record, any apprehended violence orders for the protection of children and any relevant disciplinary proceedings by an employer relating to child abuse or sexual misconduct.

**WWCC number**

**WWCC expiry**



# Experience

## Qualifications

Degree/certification name	University/College name	Year completed
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## Professional Experience

Year	Place of work	Job title/description
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Other skills, interests, qualifications or certifications. E.g. Coaching qualification, diving instructor, etc.



# Christian Faith

Which church do you attend?

How frequently do you attend this church?

In which capacities have you served/currently serve in church?

Minister/Pastor name

Minister/Pastor contact number

Minister/Pastor email

Describe how you came to faith in Jesus and how this faith impacts your life and work. Also, comment on your view regarding the authority of the Bible.

Are you involved in the wider community in other ways?

# Statement of Faith

We believe in the Divine inspiration, the infallibility and supreme authority of the Old and New Testaments in their entirety, and that the Holy Spirit so moved the writers that what they wrote are authoritative statements of truth.

We believe there is one God in whom there are three equal Divine Persons revealed as the Father, the Son and the Holy Spirit, and who of His own sovereign will created the heavens, the earth and all that is contained within the universe.

We believe the Lord Jesus Christ is the eternally existing, only begotten Son of the Father, conceived by the Holy Spirit and born of the virgin Mary. As God, He became flesh and dwelt among us; as man, He was God.

We believe all men are in a fallen, sinful and lost condition through the rebellion of Adam and Eve, who were created without sin, and in this state of depravity are helpless to save themselves and are under the condemnation of God to eternal punishment in Hell.

We believe that salvation from the penalty and consequences of sin is found only through the substitutionary, atoning death and resurrection of the Lord Jesus Christ.

We believe it is the Holy Spirit alone who convicts men of sin; leads them to repentance, creates faith within them and regenerates and fills those who believe in the Lord Jesus Christ as Lord. It is the indwelling Spirit who bestows the Gifts of the Spirit and manifests the Fruit of the Spirit in the believer.

We believe that Christ voluntarily gave His life in substitutionary death on the cross for our sins and, in the same body, was raised from the dead. He appeared in His glorified body, then ascended to the Father as our Mediator, to continue forever as true God and true man.

We believe the Lord Jesus Christ will return in person with His saints and that the full consummation of the Kingdom of God awaits His return.

We believe those who have been regenerated by the Holy Spirit will receive a resurrection body at the return of Jesus Christ and be forever with the Lord, while those who have not believed will be resurrected to stand at the Judgement Seat of God to receive His judgement and eternal condemnation to Hell.

We believe in the actual existence of Satan who is the father of all evil and opposed to God, although ultimately subject to the purposes of God and destined to be confined forever in Hell.

We believe that the Church is the Body of Christ composed of all believers in the Lord Jesus Christ, which finds its visible manifestation in the local community of believers and ministers through the co-operative exercise of God-given gifts by the entire membership. Each local community of believers, is competent under Christ as Head of the Church to order its life without interference from any civil or ecclesiastical authority.

We believe there are two ordinances instituted by the Lord Jesus Christ: baptism, and the Lord's Supper.

We believe that marriage is an institution created by God as the foundation for a life-long faithful union of a man and a woman. Sexual activity outside marriage is immoral and counter to God's intention for us as a people.

## I understand and align with the statement of faith

If you do not align with the statement of faith, please provide reasoning



# Referees

List below people who can testify to your Christian character and your professional ability. Include a pastor/minister and an employer or supervisor under whom you have worked most recently (if possible). Please note that if you are selected for interview at least one referee from each category will be contacted, including your current Principal or employer.

## Professional Referee

Name	Phone	How is this person known?
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## Personal/Christian Character Referee

Name	Phone	How is this person known?
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# Declaration

I hereby apply for the above position and declare that the information provided in this application form and any accompanying Curriculum Vitae is true and accurate.

**Full name**

**Date**

# Other Information

At a minimum, the terms and conditions of any employment contract offered will be established in accordance with the current NSW Christian Schools Teaching Staff Multi-Enterprise Agreement.

## How did you hear about this position?

College website  
Christian Schools Australia (CSA) website  
Christian Jobs website  
Rhema FM  
Other

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# Office-use only

Outcome of WWCC verification  
Professional Reference Character Reference  
Pastor/Minister Reference