

Job Description

POSITION: Secondary TAS (Technological and Applied Studies)
Teacher

REPORTS TO: TAS Curriculum Leader

DEPARTMENT: Academic

DATE APPROVED: 18 November 2024

Position Purpose

The role of the **Secondary TAS Teacher** is to deliver high-quality Christian teaching and learning programs aligned with the TAS curriculum. This includes fostering student engagement and skill development in areas such as Design and Technology, Food Technology, Industrial Technology, Software Engineering, and other practical based disciplines.

Organisation Environment

Belmont Christian College operates within a unique and spiritually nurturing environment that combines strong academic and wellbeing foundations with Christian values. The College is a leading Christian P-12 school in the Newcastle region that has experienced growth in recent years with over 900 students and 150 members of staff.

The **Secondary TAS Teacher** inspires students to see their design endeavours as part of a greater purpose, emphasising that work—whether in Design, Engineering, Software or Food Technology—can be meaningful and fulfilling when aligned with God's values as a way to serve humanity and improve human flourishing. As many of our areas are continuously advancing, TAS teachers need to be proactive in sourcing and developing resources that engage, inspire, and challenge students, while ensuring lessons remain safe, relevant, organised and impactful.

Key Accountabilities

Area of Accountability	Major Activities	Performance Indicators
Christian Leadership	<p>Demonstrate a Christ-like example in the College ensuring that:</p> <ul style="list-style-type: none"> ● All activities are undertaken with a strong Christian commitment and focus. ● Christian servant leadership is exercised with staff, students, parents, and the wider community. ● Perform day-to-day duties prayerfully and consistent with a Biblical lifestyle with the aim of bringing glory to God. 	<p>Strategies and actions are aligned to the College's vision and mission. Conduct is aligned to behaviours outlined in the Statement of Faith and Codes of Conduct.</p>
Technology Integration and Practical environment	<ul style="list-style-type: none"> ● Use CAD (Computer-Aided Design) software to 3D model design projects. ● Manage the practical environment to ensure students are learning in a safe environment. ● Utilise CAM technology including 3D printers and laser cutter. ● Equip students to use technology in the development of digital portfolios to communicate student design management folios. 	<p>Effectively incorporate technology to enhance learning outcomes. Ensure smooth transitions between theoretical and practical lessons. Deliver curriculum-aligned programs across practical subjects.</p>
Classroom and Activity Preparation	<ul style="list-style-type: none"> ● Inspect, maintain and prepare equipment ready for student use. ● Organise and prepare materials suitable for each lesson. ● Maintain an organised classroom environment conducive to safe and effective learning. 	<p>Ensure timely setup and safety of classrooms and equipment. Maintain tools and materials for practical activities.</p>

Teaching and Curriculum Delivery	<ul style="list-style-type: none"> • Equip students with real-world design and practical skills through engaging, project-based learning. • Adapt teaching methods to suit diverse learning styles and encourage active participation and skill development. • Foster innovation and creativity, encourage students to think critically and develop unique solutions to real-life problems. 	<p>Deliver engaging, curriculum-based lessons with practical and theoretical components.</p> <p>Supervise student safety in workshops and labs.</p> <p>Adapt teaching methods to diverse learning needs.</p>
Parental Communication and Liaison	<ul style="list-style-type: none"> • Communicate with parents about student progress and concerns through meetings, calls, or scheduled events. • Participate in parent-teacher interviews and provide course-related information at subject information nights. 	<p>Communicate regularly with parents on student progress.</p> <p>Participate in parent-teacher meetings and subject information sessions.</p>
Student Safety and Supervision	<ul style="list-style-type: none"> • Follow WHS procedures in all practical lessons. • Oversee students during recess, lunch, and bus zones, ensuring safety and positive behavior. • Supervise weekly sports sessions, promoting teamwork and physical activity. 	<p>Monitor student behavior during recess, lunch to ensure student safety.</p> <p>Supervise weekly sports sessions to encourage teamwork.</p>
Excursions, school musical and sporting events	<ul style="list-style-type: none"> • Supervise students during musical events, excursions and sports carnivals, ensuring safety and compliance with school policies. • Facilitate student engagement in off-campus learning activities while maintaining constant vigilance. 	<p>Adhere to WHS requirements and ensure surveillance, student safety and safety compliance</p>
Non-Teaching Time	<ul style="list-style-type: none"> • Dedicate time to lesson planning, administrative tasks, correcting student work, preparing resources, and responding to communications. 	<p>Quality of Work: Meeting school standards for lesson</p>

	<ul style="list-style-type: none"> Complete tasks like reviewing resources, purchasing supplies, and organizing materials, which may occur during or outside school hours. 	<p>plans, administrative tasks, and corrected student work.</p> <p>Time Management: Completing tasks on time, including resource preparation and communication.</p> <p>Efficiency: Effective use of time during and outside school hours.</p>
Staff Meetings	<ul style="list-style-type: none"> Attend general and departmental meetings, either in person or via teleconference, to address daily operations and school planning. Participate in strategic discussions on short- and long-term goals for the school. Engage in school committees, such as student council, P&C, or sound and lighting, as required or voluntarily. 	<p>Engagement: Active participation in meetings and school committees.</p> <p>Collaboration: Contributing to departmental and strategic discussions.</p> <p>Commitment: Regular involvement in school initiatives.</p>
Extra-Curricular Activities	<ul style="list-style-type: none"> Contribute to voluntary activities, including overnight camps, intra-school sports, and after-school student electives. 	<p>Extra-Curricular Activities</p> <p>Student Engagement:</p>

		<p>Supervising activities like camps, sports, and electives.</p> <p>Safety and Compliance: Ensuring a safe environment and adherence to school policies.</p> <p>Voluntary Contribution: Participating actively in additional school programs.</p>
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Key Communications

Internal communications:

- **Head and Deputy Head of Secondary and TAS Curriculum** leaders to collaboratively work on the curriculum lessons.
- **Head of Departments, Stage leaders and Teachers** to ensure up-to-date knowledge of students needs and plans.
- **Deputy Principal and Heads of School** on TAS related matters and curriculum aspects.

External Communications

- Resource providers
- Equipment service providers
- TAS subject area specialists

Challenges

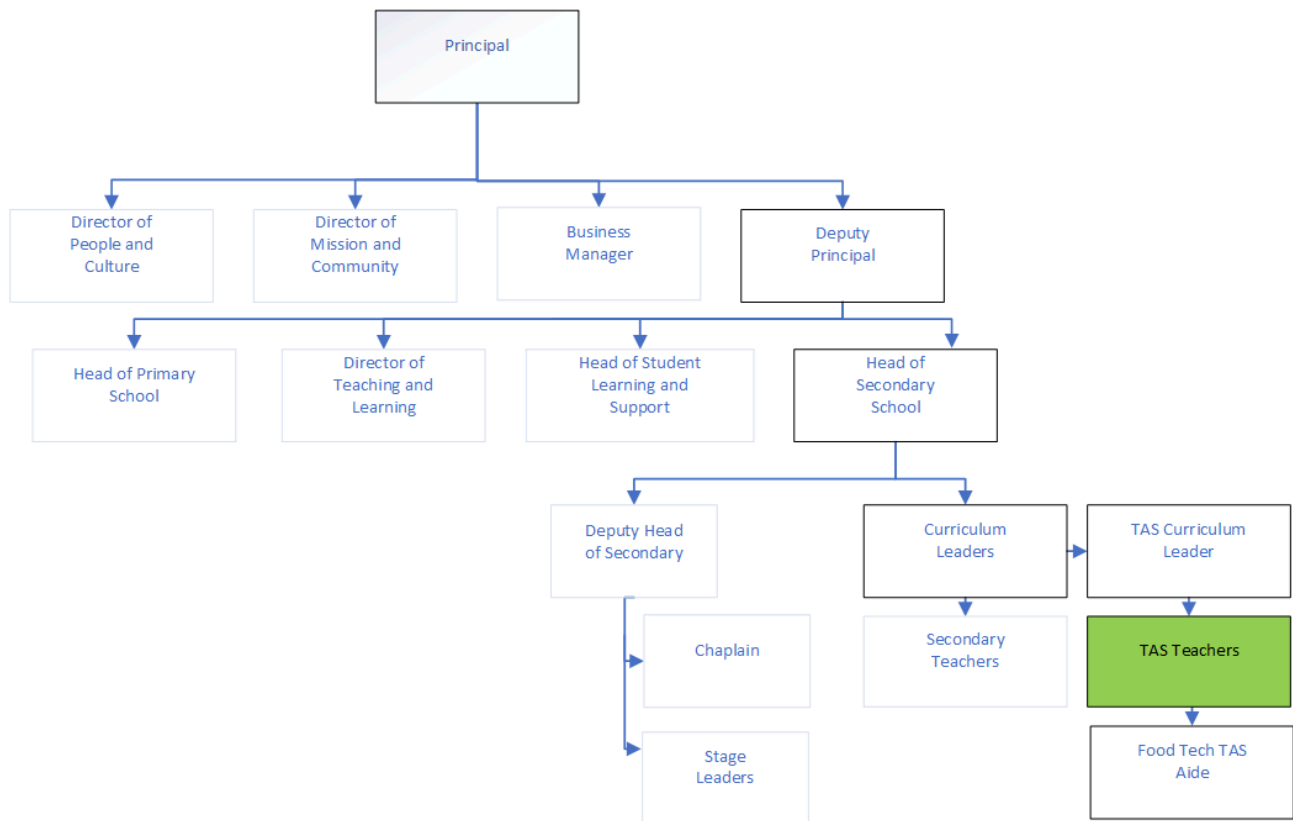
- Manage student safety while ensuring skill development requires discernment and a vigilant eye.
- Ensuring consistency of lessons approach, whether classroom or practicals, while making sure the students are well engaged and follow instructions.
- Ensuring that safety and compliance requirements as per WHS are met due to the associated risk of safety.

Knowledge, Skills and Experience

1. It is an inherent requirement of the role that the incumbent have a personal relationship with Jesus Christ, actively attend their local Church, and willingly support the vision and practice of the College as stated in:
 - a. the College Statement of Faith,
 - b. the Staff Pledge that is recited annually at the Staff Commissioning Service,and

- c. the College Codes of Conduct.
2. NESAs teacher accreditation.
3. Current Working with Children Check.
4. Compliant with all NESAs requirements in regard to course specifications, mandatory hours, assessment tasks, assessment criteria and accurate record keeping and standards of the College.
5. Substantial experience in teaching students TAS lessons.
6. Experience in strengths based quality teaching framework based on Explicit Instruction.
7. Demonstrated experience in the following competencies:
 - a. **Integrate technology in teaching and learning** which address the curriculum needs of students
 - b. **Provide feedback** and write accurate and thoughtful report comments that reflect the Vision and Mission of the College as well as the child
 - c. **Monitor and report** on the academic progress of each student within the guidelines set out by the Faculty Coordinator/Head of Secondary School
 - d. **Pastoral care** with genuine interest in the wellbeing and safety of their students
 - e. **Think biblically** to ensure programs, rationales and assessments encourage students about the area of academic studies
 - f. **Relevance to individual needs** of the students must be ensured so that all relevant subjects and course programs are designed accordingly.

Organisation Chart



Selection Criteria

1. It is an inherent requirement of the role that the incumbent have a personal relationship with Jesus Christ, actively attend their local Church, and willingly support the vision of the College.
2. Knowledge of and a deep commitment to child safety in an education setting.
3. Current Working with Children Check
4. NESA teacher registration and post-graduate qualifications in special education.
5. Substantial experience in leading a team in TAS curriculum.
6. Demonstrated experience in varying teaching methods, either classroom or in a practical format.
7. Demonstrated experience in the following competencies:
 - a. Integrate technology in teaching and learning
 - b. Provide feedback

- c. Monitor and report
- d. Pastoral care
- e. Thinking biblically
- f. Relevance to individual needs

Signature

Incumbent name

Incumbent signature

Date